

# Research Steps

## 1. Define Task

1.1 Define research questions

1.2 Identify information needed & possible search words

## 2. Information Seeking Strategies

2.1 Think of all possible sources

2.2 Select the best sources

## 3. Locate and Access

3.1 Locate sources

(intellectually and physically)

3.2 Find information within sources

## 4. Use Information

4.1 Engage (e.g., read, hear, view, touch)

4.2 Extract relevant information

## 5. Synthesize

5.1 Organize from multiple sources

5.2 Present the information

## 6. Evaluate

6.1 Judge the product (effectiveness)

6.2 Judge the process (efficiency)